Executive Meeting Minutes

North Island - John Finn Branch

February 4, 2025

President Norma Dean called the meeting to order at 2:50 p.m.

Members Present:
Norma Dean
Cecille Turnbull
Steve Bunyan
Bill Turnbull
Edith Skiber
Scott Hodge
Lisa McHaffie via Zoom
Annette Store via Zoom
Gordon Richardson via Zoom
Lena Jenkins - Absent

Approval of Agenda

Moved by: Edith Skiber   Seconded by: Steve Bunyan   Passed

Approval of December Executive Meeting Minutes

Approval of the December Executive Meeting Minutes will be deferred to the next meeting.
Lisa McHaffie will prepare some minutes from her notes.

Reports

Finance

Edith is still in the process of reconciling the financials between Quicken and CRM.
She will share updated as soon as possible.

Membership

Seeing a gradual increase in memberships. 554 single memberships, 735 double memberships for a total of 1289 households for a total of 2024.
Lena previously reported to Steve that there was one member who passed away in January.
Newsletter was not sent via mail for the month of December due to the postal strike.
Bill will be researching the cost of running a membership ad in the local newspaper.

Benefits

No complaints or enquiries received to-date.

Communication

Nothing special to report.

Programs

Annette will be contacting Crown Isle next week to confirm dates of our 2025 meeting dates. She is in the process of getting pricing etc.

Newsletter

Call out for material will be going out toward the end of February. Deadline for submission of material will be March 10, 2025. Newsletter will be sent to members around the last week of March.
We will follow through on the plan to include the AGM package in the newsletter.

Welfare

No report

Business

Budget 2025

We will need to have the budget prepared for the Executive approve for our next meeting so that it can also be included in the AGM package information. Executive members were asked to send their estimated expenses for the next fiscal year.

Advocacy

Our current political situation has made advocacy a high priority with National Head Office. Norma attended a Zoom call with Nanaimo a couple of weeks ago. She has requested that the two branches consider working together on advocacy as our boundaries overlap with the federal riding boundaries. There is a slate of candidates. Norma is planning to meet with each of the candidates. Where our boundaries overlap, Norma and the president (or delegate)of the Nanaimo branch will be jointly sending letters to the candidates and arrange to meet in-person with the candidates.

Executive Positions and Call for Nominations

Bill and Lisa will develop a bulletin to members requesting nominations/names of individuals interested in joining the Executive.
Cecile Turnbull announced that she will be stepping down from the Executive. Cecile has held every position on the Executive and dedicated many years of service to the John Finn Branch.
Positions available:
- Vice-president
- Secretary
- Communications
- Membership
- Directors at large

- Both Edith Skiber and Lisa McHaffie will need to be elected at the upcoming AGM as they were appointed by the Executive after the AGM.

In our Branch Bylaw 5.1.1, we name five officer positions plus 8 to 10 directors.

Attendance at Provincial Meetings and the AMM

There are two meeting coming up. The provincial meeting and the national annual meeting.
May 13 to 15, 2025 in Abbotsford. Travel in on May 12, 2025
The AMM is June 17, 18, & 19, 2025.
Norma will be attending both events. Edith Skiber will be attending the session in Abbotsford as there will be a seminar for treasurers to attend.

Branch AGM – date and location

Branch AGM will be Tuesday, April 29, 2025 at Crown Isle Golf Course
Bill Turnbull moved that we hold the AGM on or before April 30 each year. Annette Store seconded the motion. Motion carried. This is a change to the bylaws and will be presented to the members at the AGM for their vote.

Meeting Adjourned at 3:55 p.m.